

BFUU Policy - Worship Offering

The Worship Offering is part of the Sacred Sacrament, of “our Time, Talent, and Treasure.” It must be treated with respect.

Ushers’ Duties:

- The Offering is to be collected by the Ushers designated by the Membership &/or Worship Committee.
- The Plate may be Blessed or Dedicated as part of the Service.
- The Ushers have a Fiduciary responsible for the safety and security of the money:
 - Report all irregularities to the BFUU Treasurer.
 - Keep the plate in sight at all times.
 - Removal of money from the Offering is THEFT.
 - No money is to be removed from the plate by anyone for any purpose.
 - Prevent anyone from tampering with the Donation Envelopes.
 - Donation Envelopes are provided to allow anonymity for the Givers. This must be respected.
 - The entire Offering must remain intact and be turned into the Office.
 - Record the Attendance, the Total number of adults and of children in the Hall, during the Sermon, and include on the form with the Offering.
 - Both Ushers should count the Offering and sign the form for the total.
 - The Offering should be turned into the Office in the manner specified by the Finance Committee.

The Finance Committee shall designate the appropriate procedures for the opening of the Donation Envelopes and the making and recording of the Bank Deposit.

BFUU Finance Committee August 2011, revised July 2019